

Treasurer

Job Title	Treasurer of the Board
Reports to	Board of Trustees
Location	UK Based
Purpose	To provide strategic financial leadership to the charity as Treasurer. The role ensures robust financial oversight, effective risk management, and compliance with regulatory requirements, supporting the Board in fulfilling its fiduciary duties.

Main Activities

- Oversee the financial strategy, planning, and sustainability of the charity.
- Ensure that the financial resources of the organisation meet its present and future needs
- To ensure that the Board is aware of its financial duties and responsibilities and the need to comply with all legislation
- Monitor financial performance against budgets and forecasts
- Monitor cash flow, reserves, and investment performance
- Ensure appropriate financial controls and procedures are in place
- Oversee the annual audit process and liaise with external auditors
- Ensure that there is no conflict between any investment held and the aims and objects of the charity
- Ensure compliance with Charity Commission and Companies House requirements
- Work closely with the Chair of Trustees, Chair of Finance, Risk and Audit Committee, CEO, and Director of Finance.
- Provide financial insight and challenge to support strategic decision-making
- Support fundraising and income diversification strategies through financial insight

Person Specification

- Qualified accountant (e.g. ACA, ACCA, CIMA) with senior-level experience.
- Strong understanding of charity finance and regulatory compliance.
- Experience in financial audit processes.
- Excellent communication and leadership skills.
- Commitment to the charity's mission and values.